



Road Department

300 West SR29, PO Box 889
Castle Dale, Utah 84513

Telephone: (435)381-3510 and FAX: 435-381-5239

CLASS 4 ENCROACHMENT PERMIT APPLICATION

Encroachments for extraordinary short-term uses NOT generally classified, such as, but not limited to, parades, movie filming, special events, staging areas, interagency projects approved by Commissioners, including extended emergency uses.

Application Approved: [] No [] Yes By: _____ Application Fee: _____

All applications shall be accompanied by a non-refundable application fee in the amount set forth in the most current Fee Schedule.

If refused, reason for refusal: _____

Annual Blanket Permit: [] No [] Yes Attach Written Plan and Conditions Agreement

Name: _____ Telephone # _____

Address: _____

Business Representing: _____ Telephone # _____

Address: _____

Location of the proposed encroachment: (Please give address, if possible. GIS coordinates are also acceptable for open land locations.) _____

Describe the proposed encroachment. _____

Purpose: _____

Dimensions of materials to be used: _____

Beginning Date: _____ Expected Completion Date: _____

Does Applicant propose to use fungicide, pesticide, herbicide or any chemical or other road surface treatment? [] No [] Yes (Applicant will supply SDS sheet with application and comply with

manufacturer application requirements.

Type of Treatment: _____

Rate and Method of Application: _____

Supervisor remarks or additional information: (Attach additional information, if needed.)

Bond Requirement: (Amount and attach copy of Bond.) _____

Release Date: _____

Liability Insurance Company: _____

Policy Number: _____ (Attach copy of policy.)

Signed: _____ Title: _____

Authorized Agent for: _____ Date: _____

PLEASE READ:

1. Once signed by Applicant and accepted by the Supervisor, this application now becomes the Permit and the Applicant is now the Permittee. The Permittee is guaranteeing the completion of any improvements or construction proposed therein, in conformance to the specifications set forth by the Supervisor and/or contained in this application. This application creates an agreement that upon failure to do so, the County or other competent contractor assigned to do so by the County, may complete the same to its satisfaction and charge the costs thereof to the Applicant/Permittee.
2. A Class 4 Encroachment means any other use or impact NOT listed above, such as extraordinary short-term events (parades, movie filming, marathons, etc.), special staging area for equipment or materials within a right-of-way area, special interagency projects approved by Commissioners, including extended emergencies.
3. The Supervisor shall, within ten (10) working days, either grant the application or deny it. The Supervisor shall, when needed, confer with Planning and Zoning and other affected agencies during preliminary phases of the review of this application. If he/she denies the application, he/she shall return it to the Applicant and set forth in writing his/her reasons for doing so. The Applicant may submit an amended application at any time thereafter.
4. An annual Blanket Permit means an Encroachment Permit issued for a period of one year based upon a written plan to applicants who, of necessity, would otherwise need numerous Encroachment Permits. The Annual Blanket Permit is designed to alleviate the necessity of securing a performance and completion bond for each Encroachment permit.
5. Permittee is required to supply maps, plats or engineering drawings displaying the current locations on pertinent views of utility lines within the County right-of-way to be affected by the proposed encroachment and the proposed alignment of any new or replacement lines or pipelines for which the Permit is requested. Applicant is also required to supply a waiver of all liability for damage to its lines by the County or by other utilities whose existing lines are located within the vicinity of the proposed new or replacement line. If utility lines need to be moved to accommodate changes in road geometry/construction, Permittee will assume all costs.
6. Each Applicant, as a condition of the release of the bond, is required to notify Blue Stakes according to proper procedure and provide acceptable GPS location or centerline information to the Emery County GIS Department sufficient to maintain utility, roadway and drainage mapping current.