

Emery County is inviting qualified individuals and companies to submit proposals for Professional Services to update the Emery County General Plan.

## **REQUEST FOR PROPOSALS**

### **Emery County General Plan Update**

Emery County is seeking proposals from qualified individuals or companies with expertise and experience in drafting General Plans to assist the County in the preparation of an update to the Emery County General Plan. The Applicant shall have a proven ability to assess the County's current conditions, and demonstrate knowledge of current State and Federal regulations as it applies to the completion of General Plan updates.

The focus of this project is to respond to changes in the community and in circumstances that affect the future direction of the County through the update of the existing General Plan. The Consultant shall work closely, via zoom or phone call if needed, with the Emery County Commissioners, Emery County Planning and Zoning Director and Emery County Planning Commission, shall conduct field studies and research as necessary, modify and add text focusing on policies and programs relevant to issues of existing concern, modify and add diagrams and maps, ensure that each element conforms to state law, and extend the General Plan's horizon.

It is anticipated that one firm, or qualified individual, will be selected to support Emery County in the update of General Plan, including creating a detailed work plan for the update, conducting specialized technical analysis and preparing studies, assisting Emery County to conduct public outreach by utilizing County Advisory Boards, Special Service District Boards, Emery County Emergency Management staff, etc, if needed.

Consultants are expected to propose cost effective methods that will deliver an updated product that satisfies the County's project goals.

The County anticipates the General Plan Update to be completed and ready for adoption within approximately 12 months from execution of the consultant contract.

### **Project Background:**

Emery County is a rural county located in South/Central Utah, surrounded by the Manti Lasal Mountains and the San Rafael Swell Desert. The County population is approximately 10,000 citizens. Emery County is approximately 92 percent public land. The implementation of the John D. Dingell Jr. Act of March 12, 2019 has impacted Emery County and the General plan will need to include those items and changes. Some of these updates will include, but are not limited to the following: wilderness designation, recreation area, river designations of wild, scenic and recreation sections and environmental impacts of increased recreational use in Emery County.

### **Scope of Work:**

Scope of work for the project will include a complete update of the Emery County General Plan and making sure the five requirements from the state are included. Consultant must also coordinate with PLPCO and Biowest to include the County Resource Management Plan (CRMP) into the General Plan. Consultant agrees to present, via zoom if needed, monthly progress to the Planning and Zoning Director and Planning Commissioner. Consultant also agrees to present as needed to the Emery County Commissioners, via zoom if needed, throughout the life of the project, as well as to participate in the public hearing that will be held before final approval of the updated General Plan.

### **Submission Requirements:**

If you or your company is interested and qualified, please submit one (1) electronic copy of your Proposal to the Emery County Clerk/Auditor's Office by email to [brendat@emery.utah.gov](mailto:brendat@emery.utah.gov) all submissions must be received no later than end of business on Friday, December 1st, 2023.

Proposal shall be clearly labeled "PROPOSAL for Professional Services –Emery County Comprehensive General Plan Update" and shall include all qualifications as well as a cost estimate for the services. Proposals shall be opened in the regular schedule Commission Meeting on December 12th, 2023.

If you have any questions or would like additional information please contact Public Lands/Planning and Zoning Director Jim Jennings at [jimj@emery.utah.gov](mailto:jimj@emery.utah.gov) or by phone at 435-381-3556